

Attachment K: Student Earned Income Exclusion Summary Letter

Date:

Dear Social Security Administration,

This letter is to inform you that _____ recently began working. _____ meets Social Security's definition of a student and is eligible for the Student Earned Income Exclusion. Please see the attached documentation of employment and student status. Please call _____ at _____ with any further questions.

Sincerely,

XXX

Name of Student:

Social Security Number:

Employer:

Job Title:

Start Date:

Wage:

Estimate of hours to be worked each month:

Proof of Student Status *X all that apply*:

_____ School ID card _____ Letter from school verifying student status

Please contact school at the following address/phone number to verify student status:

Is the student currently attending school? Yes/No:

Is the student expected to attend school during the next quarter? Yes/No:

Expected date of graduation from school: